



Economics of Globalisation and European Integration

Joint Master Degree

EXAMINATION AND ASSESSMENT REGULATIONS

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1. General Regulations

1.1. The Joint Master Degree *Economics of Globalisation and European Integration* (EGEI) consists of three terms of taught courses located according to a rotation scheme. These terms are followed by a dissertation submitted to one of the partner universities. The taught component of the Master consists of a number of individual subjects with different weightings.

1.2. The place and date of examinations are determined by the Joint Studies Board.

1.3. In assessing students' performance examiners consider the degree to which students achieve the objectives of the assessed assignments and generally bear the following in mind:

- demonstration of the ability to synthesise and critically examine existing literature;
- breadth of understanding;
- ability to undertake independent work;
- detailed study of particular areas/topics;
- integration of conceptual and theoretical material;
- appropriate use of empirical evidence.

1.4. All courses are graded on a numerical scale from 0 to 5, with marks limited to integers and half-integers (i.e. 0; 0,5; 1, 1,5; ...; 4,5; 5). These marks correspond as follows to the ECTS grading scale.

- 5 is equivalent to "A" or "excellent" (outstanding performance with no or only minor errors);
- 4,5 / 4 are equivalent to "B" or "very good" (above the average standard but with some errors);
- 3,5 / 3 are equivalent to "C" or "good" (generally sound work with a number of notable errors);
- 2,5 / 2 are equivalent to "D/E" or "satisfactory/sufficient" (pass; performance meets the minimum requirements);
- 1,5 / 1 are equivalent to "FX" or "not sufficient" (marginal fail);
- 0,5 / 0 are equivalent to "F" or "poor" (fail).

The dissertation mark is calculated as the weighted average of the mark given by the dissertation supervisor (weight: 8/15) and of the mark given by the second reader (weight: 7/15). Both supervisor and second reader mark the dissertation according to the above mentioned grading scale.

1.5. Students who achieve a weighted average of at least 2 across all subjects, subject to regulations 1.7-1.9 below, are awarded the Joint Master Degree *Economics of Globalisation and European Integration*.

1.6. Students who achieve a weighted average of 4 or higher across all subjects, subject to regulations 1.7-1.9 below, and who complete the programme in the first year of enrolment, are awarded the Joint Master Degree *Economics of Globalisation and European Integration* with Distinction. The Joint Studies Examinations Board can decide that truly outstanding students graduate from the programme with special mention.

1.7. A mark below 2 for any taught course must be redeemed by a resit examination, except in the case mentioned in regulation 1.9. A weighted average mark below 2 for the dissertation must be redeemed by revising and resubmitting the dissertation.

1.8. Students must participate in the examination organized during or at the end of the term in which they have followed the course, except if they are ill or absent for a valid reason (see regulations 2.1 and 2.2). If they fail for this examination, they can take resit examinations on only two occasions. If the grade obtained in a resit examination of a taught course is lower than a previously obtained grade for the same course, the student keeps the highest grade. Dissertations can be submitted only twice. All resits, including resubmitted and newly submitted dissertations, must be completed by the end of the second academic year following the year of study.

1.9. One mark of 1 or 1,5 for a taught course will be condoned provided the student has passed all other taught courses and the dissertation.

1.10. Students must settle all outstanding accounts at their home and host institutions before the completion of the Programme. Students who fail to do so will not receive their examination results.

1.11. The Joint Studies Examination Board may exercise discretion in the application of all or any of these regulations in the interest of fairness and parity of treatment of students. In the exercise of discretion, it may take into account the student's performance in other subjects and his/her attendance. The discretion exercised under this regulation may only lead to an improvement in the student's final result arrived at by the application of regulations 1.5-1.10.

2. Absence or Poor Performance Due to Illness or Other Causes

2.1. A student who is absent, fails to submit work or performs poorly in assessments due to illness or other unforeseeable causes, must submit evidence of their illness or these causes to the Joint Studies Examination Board.

2.2. A student whose evidence satisfies the Joint Studies Examination Board will be recommended by the Joint Studies Examination Board for re-assessment as-if-for-the-first-time as specified by that Board.

3. Breaches of Assessment Regulations: Cheating and Plagiarism

3.1. All cases of breaches of assessment regulations will be decided in accordance with the regulations of the University at which the subject(s) has/have been studied.

3.2. Cheating denotes any deliberate attempt to gain an unfair advantage in any assessment. Plagiarism denotes the deliberate attempt by the candidate to pass off as his or her own, for the purposes of assessment, the work of another person, including another candidate and including work in computerised form. (For more information on plagiarism students are advised to consult: <http://www.plagiarism.org/>.)

3.3. Any suspected case of cheating must be communicated as soon as possible to the local co-ordinator of the university where the incident has taken place. After hearing the evidence of the student, the local co-ordinator will make a report of the incident and send it with all available evidence to the academic co-ordinator at the coordinating university and to the local co-ordinator of the university in which the student is enrolled.

3.4. The academic co-ordinator at the coordinating university submits all dissertations to a plagiarism check before the start of the Joint Studies Examination Board Meeting. If there is a suspected case of plagiarism, the academic co-ordinator will consult the dissertation supervisor, the local co-ordinator of the university in which the student is enrolled and, if necessary, other members of the Joint Studies Examination Board. (The opinion of at least three different persons must be taken.) If they confirm there is a suspected case of plagiarism, the academic co-ordinator at the coordinating university will inform the student before the start of the Joint Studies Examination Board Meeting, and invite him/her to respond to the allegation of plagiarism.

3.5. The Joint Studies Examination Board will examine all available evidence concerning suspected cases of cheating and plagiarism, including the response of students. When it establishes that a student is guilty of cheating or plagiarism, it may decide that the candidate fails all or part of the Programme, and cannot graduate with Distinction.

4. Attendance

4.1. Attendance at all classes is compulsory. The Joint Studies Board reserves the right to exclude students from the programme for repeated absence from classes for no valid reason.

4.2. Students who cannot attend an examination must inform the local co-ordinator of the university where the examination takes place.

5. Complaints and Requests for Reviews

5.1. Requests for a review of any decision of the Joint Studies Board or Joint Studies Examination Board, requests for a variation in the application of any of these Regulations and other established procedures of the Programme, and complaints regarding examinations and assessments or any other aspect of the Programme must be made in writing and sent to the local co-ordinator at the University to which the request or complaint is related and also to the co-ordinator at the student's home university. Issues relating to examinations and assessments must be communicated to the relevant co-ordinator(s) within three weeks of the date of the official release of examination results.

5.2. The Joint Studies Board appoints an ombudsperson to whom students can turn for advice regarding requests and complaints. The ombudsperson is appointed yearly and cannot be a member of the Joint Studies Board or the Joint Studies Examination Board. The ombudsperson is invited to all meetings in which requests or complaints of students are discussed.

5.3. All requests and complaints are communicated to all members of the Joint Studies Board and Joint Studies Examination Board for consideration and decision. The ombudsperson must be heard before a decision is made. Student(s) will be informed of the Boards' decision as soon as possible.